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**Language(s) commonly spoken at home: (1):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(2):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 2: ACADEMIC DETAILS**

**Class in which admission is sought: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 1: CHILD’S PERSONAL DETAILS**

**Name and classes of any brother(s)/sister(s) already attending the school \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Family Name** |  |  | **Father’s Name** |  |
| **Date of Birth** |  |  | **Place of Birth** |  |
| **Nationality** |  | **Male** |  | **Female** |  |
| **Address** |  |
| **Parent’s Telephone Numbers** | **Residence** |  | **Mobile** |  |
| **Office:** |  |

**Please complete each section in BLOCK LETTERS using Black Ink**

***Application for Admission***

**School Address**

**City, State, Zip Code**

**Phone: xxxxxxxxx**

**Fax: xxxxxxxx**

**Email: abc@example.com**

**Website: www.schoolwebsite.com**

***School Logo Goes Here***

**School Name Here**



**Name(s) of school(s) attended in the past and dates of attendance:**

 **Name of School (Any City/Country) Class From To**

|  |  |  |  |  |  |  |
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**Section 3: PERSONALITY AND HEALTH**

**Please provide details of any special aspects of your child’s personality:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please provide information if your child has any health problem requiring special attention:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 4: PARENT / GUARDIAN DATA**

|  |  |
| --- | --- |
| **Father’s Name** |  |
| **Profession** |  | **Designation** |  |
| **Organization** |  |
| **Office Address** |  |
| **Office Telephone** |  | **Fax No:** |  |
| **Email:**  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Mother’s Name** |  |  |  |
| **Mother’s Occupation House Wife Professional** |
| **Profession** |  |
| **Organization** |  |
| **Office Address** |  |
| **Office Telephone** |  | **Fax No:** |  |
| **Email:**  |  |



**Section 5: DECLERATION**

***I confirm that, to the best of my knowledge, the information provided in this form is correct. I have understood and agree to abide by all school rules including school discipline, inter-school/city transfers and tuition fee payment and refunds. I also acknowledge that while the school does its best to ensure the safety of each child’s life, health and property, the school cannot be held responsible for any damage to these.***

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

 ***Signature of Parent/ Guardian Date***

**Signatory’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signatory’s Relation with the Child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 6: ADMISSION PROEDURE**

1. ***The completed admission form along with the copies of birth and health certificates, 3 passport size photographs and the registration fee (non-refundable) must be submitted to the school office.***
2. ***After the admission from has been processed, a date is given for applicant’s assessment.***
3. ***Parents are informed of the outcome within one week of the written test date. If a place is offered, the child’s admission / enrolment must be confirmed and all dues paid within 3 days of date of offer.***
4. ***If, within three days, enrolment is not confirmed, the child’s place is offered to another candidate.***

**FOR OFFICE USE ONLY**



**Form Check By Registration Fee Paid On:**

**Birth Certificate Provided Yes: Cash**

**Photograph Provided Yes: Or Cheque No:**

**School Leaving Certificate Yes: Admission Fee:**

**Written Test Pass: Fail: Tuition Fee:**

**Date: Security Deposit**

**Child Interviewed By: Total Cash**

**Parent Interviewed By:**

**Acceptance / Rejection A R**

 ***Signature Accountant***

**Reason For rejection:**

***Signatures of Head of School***